

General Terms and Conditions

For booking seminars, courses, conferences and other events

1. Scope

The following General Terms and Conditions shall govern the contractual relationship between the party ordering seminars, courses, conferences and other events (hereinafter referred to as "event") and the Association for Electrical, Electronic & Information Technologies (VDE Verband der Elektrotechnik Elektronik Informationstechnik e. V.) (hereinafter referred to as "VDE"). Any delegate's general terms and conditions that diverge herefrom shall have no legal force.

The "General Information" enclosed with the conference programme shall also apply.

2. Registration / Confirmation of Registration

You can register by the Internet, by letter, fax or e-mail. Registration shall become legally binding when confirmed by us. Notification that registration has occurred shall not constitute confirmation. Any processing timescales referred to shall not be binding.

3. Cancellations

If the event cannot take place because of force majeure or for good cause (e.g. because of illness of the speaker or insufficient number of delegates), the delegates shall be informed immediately. The event fee shall in this case be refunded. No claims beyond this shall be entertained, especially for reimbursement of travel and accommodation costs and lost working time, unless such costs are attributable to gross negligence on the part of the VDE.

The VDE reserves the right to replace advertised speakers by others and to make necessary changes to the event programme, preserving the overall character of the event. In the event of any disruptions arising, the VDE shall take all reasonable steps to contribute to rectification or containment of the malfunction.

The party placing the order may cancel its participation in the event at any time by Internet, letter, fax or e-mail. In this event the cancellation time limits and fees specified for the particular event shall apply.

4. Payment Date, Mode, Delay and Setoff

The attendance fees are stated in the particular conference programme.

The attendance fee shall be payable on registration. Payment may not be made by sending cash or cheques; the VDE shall not be liable in the event of loss.

If the delegate defaults on payment, the VDE shall be entitled to claim default interest at the rate of 5 % p.a. above base rate (Section 247 (1) of the Civil Code (BGB)). If the attendance fee has not been received by the VDE by the start of the event, the party placing the order shall not be entitled to attend the event.

The delegate may only offset against claims recognized by declaratory judgement or claims admitted by the VDE in writing. The party placing the order shall not be entitled to assert a lien.

5. Copyright

The conference documentation is protected by copyright. The conference documentation may be duplicated, distributed and otherwise used only with the express written consent of the VDE.

6. Liability

The events are carefully prepared and presented by qualified authors and speakers. The VDE accepts no liability for the currency, correctness and completeness in respect of conference documentation and implementation of the event.

7. E-mail

If the party placing the order gives the VDE an e-mail address, it consents to the VDE sending it information by e-mail without restriction. The party placing the order is aware that e-mails may contain viruses, that other Internet users may become aware of the content of the e-mail, and that there is no assurance that the e-mails actually originate from the sender indicated. The party placing the order is hereby advised of the possibility of at least partly eliminating the above risks by using encrypted e-mail communication. This requires an encryption code to be agreed with the VDE if the party placing the order so wishes.

8. Data protection

The VDE protects your personal data. The VDE shall treat the data provided by delegates as confidential, and use it only as provided by the statutory data protection provisions. Personal data are all data stored in association with the name. The data provided by the delegate / party placing the order (forename, surname, delivery address and invoice address, e-mail address, and also bank account details, credit card number, credit card expiry date, depending on type of payment) shall be stored in the subscriber / delegate file and used by the VDE and passed to the service providers responsible, where necessary. In the absence of any alternative stipulation by the party placing the order, it shall in future be informed by the VDE of its events and contacted by fax, e-mail or telephone as applicable. The VDE shall take the greatest possible precautions for the safety of your data. In addition, the enclosed (see below) data protection declaration shall apply.

9. Users' Right of Cancellation

The party placing the order shall have the right to cancel its registration in writing within 14 days of receipt of the confirmation of registration, without giving any reason. Cancellation fees shall not be charged. Compliance with the deadline shall be substantiated by timely dispatch of the cancellation to the following address: VDE Verband der Elektrotechnik Elektronik Informationstechnik GmbH, Stresemannallee 15, 60596 Frankfurt am Main. This right of cancellation shall not apply when the event booked has taken place and the delegate has attended it.

10. Applicable Law, Place of Jurisdiction and Place of Fulfilment

German law shall apply, excluding the UN Sales Convention. The place of fulfilment and place of jurisdiction shall be Frankfurt, where permitted by law.

11. Separability Clause

Should any provision contained in these conditions be or become ineffective or should a loophole become apparent, the effectiveness of the remaining provisions shall be unaffected thereby. Any ineffective provision or loophole shall be deemed to be replaced by such effective provision as most closely approximates to what the VDE and the party placing the order would have agreed if they had detected the ineffectiveness or loophole.

Protecting your personal data (Data protection declaration)

The security server software used by the VDE encrypts all your personal data such as credit card number, bank sort code, bank account number, name and address. This information cannot be read by unauthorized persons when it is transmitted over the Internet. Encrypting converts the characters you enter into a code that can be transmitted securely over the Internet.

The VDE uses the information you provide to register your attendance and provide any additional information relating to the events such as the one you have booked.

What information do we collect? How do we use it?

- When you register with us, we need to ask your name, your e-mail address, postal address, bank sort code and account number, or your credit card number and expiry date. This is the only way we can process your registration and keep you updated on the event.
- We need your e-mail address for rapid exchange of information. We will naturally send you information on topics you have registered for, as part of your business relationship with the VDE.
- We also use the information we hold to inform you occasionally about VDE events that may be of interest to you. You can decide at any time to unsubscribe from this information by deactivating the relevant box on the "New information" page.
- Where the data is used centrally within the VDE for purposes of customer service or for technical reasons, we will take suitable measures to ensure the data is fully protected as provided in the data protection legislation.

If you have any further questions relating to data protection, please send us an e-mail at info@vde.com.